

BULLETIN *and* SCHEDULE OF EVENING CLASSES

Central Y M C A Schools

(Consult Catalogs for Detailed Information)

First Semester, September 7 to January 28

OPENING DATES

Class sessions of the Y M C A School of Commerce begin September 20. The exact night for each subject is indicated on pages two and three of this folder. At the first session of each class, a lecture will be given by the instructor on the advantages and opportunities in that particular field of business. These lectures are free to the public and prospective students are given an opportunity to meet the instructor at the close of the session. These gatherings afford a splendid opportunity to secure full information regarding any course. Ask for the announcement of free opening lectures.

Class sessions of the Y M C A School of Liberal Arts, Central Preparatory School, Central Business School, Central Technical School, and Central Elementary School will begin September 7.

Early Enrollment Advisable

Enrollment for the first semester should be made as early as possible. Classes are limited as to number and those who register first will be given preference in case all those who wish to enroll cannot be accommodated. A late enrollment fee of one dollar is charged after the opening of the semester.

This schedule issued September 14, 1921, and is subject to all regulations provided for in catalogs

Address all communications to
CENTRAL Y M C A SCHOOLS

19 South La Salle Street

CHICAGO

Phone Central 6789

Y M C A SCHOOL OF COMMERCE

The first semester of the Y M C A School of Commerce opens Tuesday, September 20, 1921, and closes January 28, 1922. For a complete description of entrance requirements, degrees and the content of each course, consult School of Commerce catalog which may be secured upon request. No student should enroll for any course until after a careful reading of the catalog.

The tuition fees are based on the number of subjects taken:

1 subject meeting two hours per week, one semester (17 wks.)....	\$20.00
2 subjects meeting two hours per week, one semester (17 wks.)....	30.00
3 subjects meeting two hours per week, one semester (17 wks.)....	37.50
4 subjects meeting two hours per week, one semester (17 wks.)....	42.50

See statement on last page of this folder concerning membership. Charges for books and mimeographed text material are extra. A library deposit fee of \$2 is required of all students. This is refunded at the close of the semester or year to all students in good standing.

Consult the School of Commerce catalog, pages 22 and 23 for a complete statement of fees and partial payment arrangements.

DEPARTMENT OF ACCOUNTING

Subject	Evening	Hour	Beginning
Accounting Theory and Practice 101 (Sec. A)....	Tues.	5:45-7:45	Sept. 20
Accounting Theory and Practice 101 (Sec. B)....	Thurs.	7:45-9:45	Sept. 22
Accounting Theory and Practice 101 (Sec. C)....	Sat.	1:45-3:45	Sept. 24
Accounting Theory and Practice 103.....	Thurs.	5:45-7:45	Sept. 22
Specialized Accounting 105.....	Tues.	5:45-7:45	Sept. 20
Cost Accounting Theory and Practice 107.....	Tues.	7:45-9:45	Sept. 20
Advanced Theory and C. P. A. Problems 109....	Thurs.	5:45-7:45	Sept. 22
Advanced Accounting Theory and Auditing 111..	Thurs.	7:45-9:45	Sept. 22
Income Tax Law and Procedure 145.....	Tues.	5:45-7:45	Sept. 20

DEPARTMENT OF BUSINESS LAW

Business Law 141 (Sec. A).....	Thurs.	5:45-7:45	Sept. 22
Business Law 141 (Sec. B).....	Thurs.	5:45-7:45	Sept. 22
Business Law 143.....	Tues.	5:45-7:45	Sept. 20
Income Tax Law and Procedure 145.....	Tues.	5:45-7:45	Sept. 20
Real Estate Law and Conveyancing 146.....	Tues.	5:45-7:45	Sept. 20

DEPARTMENT OF ECONOMICS

Business Economics 161 (Sec. A).....	Tues.	7:45-9:45	Sept. 20
Business Economics 161 (Sec. B).....	Tues.	5:45-7:45	Sept. 20

BANKING AND FINANCE

Money and Banking 181.....	Tues.	7:45-9:45	Sept. 20
Bonds and Investments 183.....	Sat.	1:45-3:45	Sept. 24
Life Insurance 189.....	Tues.	5:45-7:45	Sept. 20
Real Estate Practice 191.....	Tues.	7:45-9:45	Sept. 20
Credits and Collections 192.....	Thurs.	7:45-9:45	Sept. 22

DEPARTMENT OF MARKETING

Marketing Operations 201.....	Thurs.	7:45-9:45	Sept. 22
Business Psychology 202.....	Tues.	5:45-7:45	Sept. 20
Principles of Salesmanship 203 (Sec. A).....	Tues.	5:45-7:45	Sept. 20
Principles of Salesmanship 203 (Sec. B).....	Thurs.	5:45-7:45	Sept. 22
Principles of Salesmanship 203 (Sec. C).....	Sat.	1:45-3:45	Sept. 24
Advanced Salesmanship 204.....	Tues.	7:45-9:45	Sept. 20
Principles of Advertising 206 (Sec. A).....	Thurs.	5:45-7:45	Sept. 22
Principles of Advertising 206 (Sec. B).....	Tues.	7:45-9:45	Sept. 20
Direct-By-Mail Campaigns 208.....	Thurs.	5:45-7:45	Sept. 22
Printing Art and Technique 209.....	Tues.	5:45-7:45	Sept. 20
Advertising Copy Writing 210.....	Thurs.	7:45-9:45	Sept. 22

DEPARTMENT OF BUSINESS ADMINISTRATION

Business Organization 221.....	Thurs. 7:45-9:45	Sept. 22
Industrial Management 222.....	Thurs. 7:45-9:45	Sept. 22
Office Management 223.....	Tues. 7:45-9:45	Sept. 20
Personnel Administration 224.....	Thurs. 5:45-7:45	Sept. 22
Foreman Training 225.....	Thurs. 7:45-9:45	Sept. 22
Purchasing 227.....	Tues. 7:45-9:45	Sept. 20

DEPARTMENT OF BUSINESS ENGLISH

Business Letters and Reports 241 (Sec. A).....	Thurs. 5:45-7:45	Sept. 22
Business Letters and Reports 241 (Sec. B).....	Thurs. 7:45-9:45	Sept. 22
Advanced Sales Correspondence 242.....	Thurs. 5:45-7:45	Sept. 22

DEPARTMENT OF PUBLIC SPEAKING

Public Speaking 261 (Sec. A).....	Tues. 5:45-7:45	Sept. 20
Public Speaking 261 (Sec. B).....	Thurs. 7:45-9:45	Sept. 22
Public Speaking 262.....	Thurs. 5:45-7:45	Sept. 22

DEPARTMENT OF TRADE AND TRANSPORTATION

Commercial Geography 281.....	Tues. 7:45-9:45	Sept. 20
Traffic and Transportation 282.....	Tues. 5:45-7:45	Sept. 20
Foreign Trade 284.....	Tues. 7:45-9:45	Sept. 20

DEPARTMENT OF COMMERCIAL LANGUAGES

For these classes see schedule of Y M C A School of Liberal Arts below.

SPECIAL COURSE

§Memory Training (9 weeks).....	Thurs. 7:45-9:45	Oct. 13
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Y M C A SCHOOL OF LIBERAL ARTS

First Semester Sept. 7-Jan. 28

FEES

The tuition fee opposite each subject below is the charge made for enrollment in a single subject. Where two or more subjects are taken at the same time the following discount is made:

*1 subject, meeting 3 hours per week, 1 semester (20 weeks).....	\$15.00
2 subjects, meeting 3 hours per week, 1 semester (20 weeks).....	25.00
3 subjects, meeting 3 hours per week, 1 semester (20 weeks).....	35.00
4 subjects, meeting 3 hours per week, 1 semester (20 weeks).....	45.00

A library deposit fee of \$2 is required of all students. This is refunded at the close of the semester or year to all students in good standing.

For a complete statement of fees and arrangements for partial payments, consult the Y M C A School of Liberal Arts catalog, page 12.

Subject	Evenings	Hour	Credit	Fee
English A.....	Mon., Wed., Fri.	5:45-6:45	3 sem. hrs.	†\$15.00
English C.....	Mon., Wed., Fri.	6:45-7:45	3 sem. hrs.	†15.00
Psychology A.....	Mon., Wed., Fri.	6:45-7:45	3 sem. hrs.	†15.00
Logic A.....	Mon., Wed., Fri.	5:45-6:45	3 sem. hrs.	†15.00
College Algebra B...	Mon., Wed., Fri.	8:45-9:45	3 sem. hrs.	†15.00
Latin A.....	Mon., Wed., Fri.	7:45-8:45	3 sem. hrs.	†15.00
French A.....	Mon., Wed., Fri.	7:45-8:45	3 sem. hrs.	†15.00
French C.....	Mon., Wed., Fri.	6:45-7:45	3 sem. hrs.	†15.00
Spanish A, Sec. A...	Mon., Wed., Fri.	5:45-6:45	3 sem. hrs.	†15.00
Spanish A, Sec. B...	Mon., Wed., Fri.	7:45-8:45	3 sem. hrs.	†15.00
Spanish B.....	Mon., Wed., Fri.	6:45-7:45	3 sem. hrs.	†15.00
Spanish C.....	Mon., Wed., Fri.	8:45-9:45	3 sem. hrs.	†15.00

§Special fee \$10.00.

*Laboratory studies, meeting double periods, are classed as two subjects.

†See statement of fees above.

**Qualitative Analysis A		3 sem. hrs.	†25.00
Lecture	Tues., Thurs.	5:30-6:30	
Laboratory Sec. A.	Tues., Thurs.	6:30-8:30	
Laboratory Sec. B.	Saturday	1:00-5:00	
**Quantitative Analysis B		3 sem. hrs.	†25.00
Section A.....	Tues., Thurs.	5:30-8:30	
Section B.....	Saturday	1:00-7:00	
**Elementary Zoology A		Mon., Wed., Fri.	7:45-9:45 3 sem. hrs. †25.00

CENTRAL PREPARATORY SCHOOL

First Semester, Sept. 7-Jan. 28

CREDITS RECOGNIZED

Credits of Central Evening Preparatory School are recognized without entrance examination by the leading colleges and universities of the Middle West, including Northwestern University, University of Illinois, University of Chicago, Armour Institute and also by the Illinois State Board of Examiners for Accountancy, Law, Medicine, Dentistry, and Pharmacy, and by the Chicago Public High Schools.

FEES

The tuition fee opposite each subject below is the charge made for enrollment in a single subject. Where two or more subjects are taken at the same time the following discount is made:

*1 subject, meeting 3 hours per week, 1 semester (20 weeks).....	\$15.00
2 subjects, meeting 3 hours per week, 1 semester (20 weeks).....	25.00
3 subjects, meeting 3 hours per week, 1 semester (20 weeks).....	35.00
4 subjects, meeting 3 hours per week, 1 semester (20 weeks).....	45.00

A library deposit fee of \$2 is required of all students. This is refunded at the close of the semester or year to all students in good standing.

For a complete description of fees and arrangements for partial payments, consult the Central Evening Preparatory School catalog, pages 16 and 17.

DESCRIPTION OF COURSES

For the description and the content of various courses, entrance requirements, and other matters, consult the Central Evening Preparatory School catalog which may be secured upon request.

ENGLISH

Subject	Evenings	Hour	Credit	Fee
English 1b, Sec. A.....	Mon., Wed., Fri.	5:45-6:45	½ credit	†\$15.00
English 1b, Sec. B.....	Mon., Wed., Fri.	6:45-7:45	½ credit	†15.00
English 1b, Sec. C.....	Mon., Wed., Fri.	6:45-7:45	½ credit	†15.00
English 1b, Sec. D.....	Mon., Wed., Fri.	8:45-9:45	½ credit	†15.00
English 1a	Mon., Wed., Fri.	5:45-6:45	½ credit	†15.00
English 2b, Sec. A.....	Mon., Wed., Fri.	7:45-8:45	½ credit	†15.00
English 2b, Sec. B.....	Mon., Wed., Fri.	7:45-8:45	½ credit	†15.00
English 2b, Sec. C.....	Mon., Wed., Fri.	7:45-8:45	½ credit	†15.00
English 3b, Sec. A.....	Mon., Wed., Fri.	7:45-8:45	½ credit	†15.00
English 3b, Sec. B.....	Mon., Wed., Fri.	5:45-6:45	½ credit	†15.00
English 3a	Mon., Wed., Fri.	8:45-9:45	½ credit	†15.00
English 4b	Mon., Wed., Fri.	7:45-8:45	½ credit	†15.00
English 4a	Mon., Wed., Fri.	8:45-9:45	½ credit	†15.00

HISTORY

Ancient 1b, Sec. A.....	Mon., Wed., Fri.	8:45-9:45	½ credit	†15.00
Ancient 1b, Sec. B.....	Mon., Wed., Fri.	8:45-9:45	½ credit	†15.00
Medieval & Modern 2b..	Mon., Wed., Fri.	7:45-8:45	½ credit	†15.00
English 3b.....	Mon., Wed., Fri.	5:45-6:45	½ credit	†15.00
Civics 3a.....	Mon., Wed., Fri.	6:45-7:45	½ credit	†15.00
American 4b.....	Mon., Wed., Fri.	6:45-7:45	½ credit	†15.00

*Six hours required for 3 semester hours credit. Laboratory fee \$5.00. Breakage deposit \$1.00.

*Laboratory studies, meeting double periods, are classed as two subjects.

†See statement of fees under Central Preparatory School.

FOREIGN LANGUAGE

Latin 1b, Sec. A.....	Mon., Wed., Fri.	5:45-6:45	½ credit	†15.00
Latin 1b, Sec. B.....	Mon., Wed., Fri.	7:45-8:45	½ credit	†15.00
Latin 1a.....	Mon., Wed., Fri.	5:45-6:45	½ credit	†15.00
Latin 2b.....	Mon., Wed., Fri.	6:45-7:45	½ credit	†15.00
Latin 2a.....	Mon., Wed., Fri.	8:45-9:45	½ credit	†15.00
Latin 3b.....	Mon., Wed., Fri.	7:45-8:45	½ credit	†15.00
French 1b.....	Mon., Wed., Fri.	7:45-8:45	½ credit	†15.00
French 2b.....	Mon., Wed., Fri.	6:45-7:45	½ credit	†15.00
Spanish 1b, Sec. A.....	Mon., Wed., Fri.	5:45-6:45	½ credit	†15.00
Spanish 1b, Sec. B.....	Mon., Wed., Fri.	7:45-8:45	½ credit	†15.00
Spanish 1a.....	Mon., Wed., Fri.	6:45-7:45	½ credit	†15.00
Spanish 2b.....	Mon., Wed., Fri.	8:45-9:45	½ credit	†15.00

MATHEMATICS

Algebra 1b, Sec. A.....	Mon., Wed., Fri.	5:45-6:45	½ credit	†15.00
Algebra 1b, Sec. B.....	Mon., Wed., Fri.	7:45-8:45	½ credit	†15.00
Algebra 1b, Sec. C.....	Mon., Wed., Fri.	7:45-8:45	½ credit	†15.00
Algebra 1b, Sec. D.....	Mon., Wed., Fri.	7:45-8:45	½ credit	†15.00
Algebra 1b, Sec. E.....	Mon., Wed., Fri.	5:45-6:45	½ credit	†15.00
Algebra 1a, Sec. A.....	Mon., Wed., Fri.	6:45-7:45	½ credit	†15.00
Algebra 1a, Sec. B.....	Mon., Wed., Fri.	5:45-6:45	½ credit	†15.00
Plane Geometry 2b, Sec. A.....	Mon., Wed., Fri.	6:45-7:45	½ credit	†15.00
Plane Geometry 2b, Sec. B.....	Mon., Wed., Fri.	8:45-9:45	½ credit	†15.00
Plane Geometry 2b, Sec. C.....	Mon., Wed., Fri.	6:45-7:45	½ credit	†15.00
Advanced Algebra 3b...	Mon., Wed., Fri.	8:45-9:45	½ credit	†15.00
Solid Geometry 3a.....	Mon., Wed., Fri.	6:45-7:45	½ credit	†15.00

SCIENCE

Physiography 1b.....	Mon., Wed., Fri.	5:45-6:45	½ credit	†15.00
Physiology 1a, Sec. A...	Mon., Wed., Fri.	6:45-7:45	½ credit	†15.00
Physiology 1a, Sec. B...	Mon., Wed., Fri.	7:45-8:45	½ credit	†15.00
Physiology 1a, Sec. C...	Mon., Wed., Fri.	8:45-9:45	½ credit	†15.00
*Physics 3b, Lecture.....	Mon., Wed., Fri.	5:45-6:45	½ credit	†25.00
Laboratory, Sec. A.....	Mon., Wed., Fri.	6:45-7:45		
Laboratory, Sec. B.....	Saturday	1:00-4:00		
**Chemistry 4b, Sec. A...	Mon., Wed., Fri.	7:45-9:45	½ credit	†25.00
**Chemistry 4b, Sec. B.			½ credit	†25.00
Lecture	Tues., Thurs.	7:30-8:30		
Laboratory	Tues., Thurs.	5:30-7:30		
**Chemistry 4b, Sec. C..				
Lecture	Saturday	5:00-7:00	½ credit	†25.00
Laboratory	Saturday	1:00-4:00		
**Chemistry 4a.....			½ credit	†25.00
Lecture	Saturday	1:00-3:00		
Laboratory	Saturday	3:00-7:00		

CENTRAL BUSINESS SCHOOL

First Semester, Sept. 7-Jan. 28, 1922

(See catalog for description of courses, fees and other information. The same rate of discount is given for two or more subjects as in the Central Preparatory School.)

Bookkeeping C1 or C2 (Sec. A)	Mon., Wed., Fri.	5:45-7:45	½ credit	†\$25.00
Bookkeeping C1 or C2 (Sec. B)	Mon., Wed., Fri.	7:45-9:45	½ credit	†25.00
Business Arithmetic C3....	Mon., Wed., Fri.	5:45-6:45	½ credit	†15.00
Business English C4.....	Mon., Wed., Fri.	7:45-8:45	½ credit	†15.00
Penmanship & Spelling C5-6.	Mon., Wed., Fri.	8:45-9:45		†15.00

*Laboratory fee, \$2.00.

**Six hours a week required for ½ credit. Laboratory fee, \$5.00. Break-age deposit, \$1.00.

†See statement of fees under Central Preparatory School.



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Commercial Geography C7..Mon., Wed., Fri.	8:45-9:45	½ credit	†15.00
Commercial Law C8.....Mon., Wed., Fri.	8:45-9:45	½ credit	†15.00
Economics C9.....Mon., Wed., Fri.	6:45-7:45	½ credit	†15.00
Elementary Shorthand C10..Mon., Wed., Fri.	5:45-7:45	½ credit	†25.00
Elementary Typewriting C12Mon., Wed., Fri.	7:45-9:45	½ credit	†25.00
Advanced Shorthand C11...Mon., Wed., Fri.	7:45-9:45	½ credit	†25.00
Advanced Typewriting C12.Mon., Wed., Fri.	5:45-7:45	½ credit	†25.00
††Show Card Writing C13 (Sec. E).....Tues., Thurs.	5:45-7:45		25.00
†††Show Card Writing C13 (Sec. F).....Tues., Thurs.	7:45-9:45		25.00
§§§Show Card Writing C13 (Sec. G).....Tues., Thurs.	5:45-7:45		25.00

CENTRAL TECHNICAL SCHOOL

First Semester, Sept. 7-Jan. 28

Mechanical Drawing T1....Mon., Wed., Fri.	5:45-7:45	½ credit	†\$25.00
Architectural Drawing T2..Mon., Wed., Fri.	7:45-9:45	½ credit	†25.00
Machine Drawing T3.....Mon., Wed., Fri.	7:45-9:45	½ credit	†25.00
Structural Drawing T4.....Mon., Wed., Fri.	7:45-9:45		†25.00
Plan Reading & Estimating T8	Mon., Wed., Fri.	5:45-7:45	†25.00
§Automobile Engines T9....Tues., Thurs.	7:30-9:00		†25.00
§Applied Electricity T10.....Tues., Thurs.	6:00-7:30		†25.00
**Industrial Chemistry T11.Tues., Thurs.	5:30-8:30		†25.00
Industrial Chemistry T11...Saturday	1:00-7:00		†25.00
§§Radio Operators' Course T14	Tues., Thurs.	6:30-9:00	50.00
	Saturday	1:30-3:00	

CENTRAL ELEMENTARY SCHOOL

First Semester, Sept. 7-Jan. 28

English for Foreigners....Tues., Thurs.	5:45-6:45		\$10.00
Elementary Class for Adults.Tues., Thurs.	6:45-9:45		25.00
6th Grade.....Mon., Wed., Fri.	5:45-8:45		25.00
7th Grade.....Mon., Wed., Fri.	5:45-8:45		25.00
8th Grade.....Mon., Wed., Fri.	5:45-8:45		25.00

MEMBERSHIP

Y M C A membership in one of the departments of Chicago, Oak Park, Evanston or Aurora is required of all who take any course. This corresponds to the matriculation fee required in many schools, and gives the students privileges of the reading and club rooms and use of the employment bureau. This fee is \$5.00 for adults and \$3.00 for boys under 18. Physical privileges may be had on the payment of additional fees.

THE DAY SCHOOLS

Practically all of the courses with the exception of those offered in the School of Commerce and School of Liberal Arts are given in Central Y M C A Day Schools. These schools afford the advantages of a private school without the high cost. Students receive gymnasium and swimming privileges. Only high grade men instructors are employed. Credits are recognized by the leading universities. Students who desire part time employment are given assistance.

†See statement of fees under Central Preparatory School.

††10 weeks course, August 9th to October 13th.

††† 10 weeks' course, September 13th to November 17th.

§15 weeks' course, October 4th to January 19th.

**Six hours a week required for ½ credit. Laboratory fee \$5.00. Break-age deposit \$1.00.

§§20 weeks' course, September 13th to February 2nd.

§§§10 weeks' course, October 18th to December 22nd.